

**Environmental Health and Safety Laboratory Close-out Inspection**

This inspection is required for all lab closeouts and moves, and complies with the EHS Laboratory Start-up and Close-out policy [EHS405](#). This form is required whenever a lab moves to a new location, leaves ASU, ceases operation, or when piece of equipment is removed from a lab for disposal, transferred to another lab, owner or to ASU Surplus. Return completed form to [asuehs@asu.edu](mailto:asuehs@asu.edu).

**Note: For shared use laboratories do not include equipment or chemicals assigned only to other registered laboratories.**

**Laboratory location information**

Building and room number: \_\_\_\_\_ Department: \_\_\_\_\_

PI, Department or Project Manager: \_\_\_\_\_ Telephone number: \_\_\_\_\_

Email: \_\_\_\_\_

**Equipment**

Is there any equipment being left in the lab? | Check the appropriate box  Yes  No

Describe each item and detail any possible contamination concerns below:

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**Biologicals**

Have the following items been removed from the lab? | Check the appropriate boxes below:

Biologicals  Yes  No | Biohazardous waste  Yes  No

**Chemicals**

Have the following items been removed from the lab? | Check the appropriate boxes below:

Chemicals  Yes  No | Chemical waste  Yes  No

**Radiation**

Have the following items been removed from the lab? | Check the appropriate boxes below:

Lasers or equipment  Yes  No | Radiologicals  Yes  No | Radiological waste  Yes  No

**Cylinders**

Have all cylinders been removed? | Check the appropriate box |  Yes  No

**Inspectors Comments:**

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Inspected by \_\_\_\_\_ Date \_\_\_\_\_